

Hutton Cranswick Parish Council**Minutes of the meeting of the Parish Council held in the WI Hall, Main Street, Cranswick on Tuesday 27th October 2015 at 7.00 p.m.**

Present: Cllr Richardson (Chairman) Cllr Poolford Cllr Miss Dams Cllr Mrs Simpson Cllr Street
Cllr Sibley-Calder Cllr Wardell Cllr Scullion Cllr Gowthorpe Cllr Mrs Mills

In the absence of the Clerk, Cllr Mrs Simpson took the Minutes.

Parishioners present: Seven – 2 left during the meeting.

Ward Councillor Mrs Jane Evison - who also left towards the end of the meeting.

- 1 To receive and approve apologies for absence:** Cllr Mrs Johnson
- 2 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (Code of Conduct, Localism Act 2011)**

Cllr Wardell	Item Nos 15	Non pecuniary	HCSRA Committee Member
Cllr Mrs Simpson	Item Nos 15	Non pecuniary	HCSRA Trustee
Cllr Scullion	Item Nos 24	Non pecuniary	Howl Lane resident
Cllr Mrs Mills	Item Nos 15	Non pecuniary	HCSRA Committee Member

(b) To note dispensations given to any member of the council in respect of the agenda items listed: None
- 3 To confirm as a true record the minutes of the meeting of the Parish Council held on Tuesday 22nd September 2015** having been previously circulated were agreed and signed by the Chairman (Proposed Cllr Street/seconded Cllr Gowthorpe)
- 4 Co-option of councillors: to fill the vacancies due to the May 2015 uncontested election from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present:** No action – No recent interest expressed.
- 5 To receive information on the following ongoing issues (not included elsewhere) and decide further action where necessary:**
 - (a) To update the parish council on the progress of the Carbon Capture Scheme and consider responses to any recent developments.** The Chairman declared that although it was understood that Drax Power Station had pulled out, the scheme would still be going ahead.
 - (b) To update the parish council on the progress on the proposed Christmas Market and agree a course of action:** It was understood that seven or eight prospective stall holders had come forward, although some problems such as the provision of lighting for the event had not yet been overcome. Paperwork for the Temporary Events Licence and the Street Traders Licence was in course of preparation.
 - (c) Soft play mats.** Cllr Gowthorpe thanked the council for the funding provision for new soft playmats for the long-running Tumbling Tots group: these were now in use and the old mats sold on. A letter of thanks was on its way.
- 6 Police Report:** No official report, PCSOs Chris Webster/Andy Milner unable to attend.
Cllr Gowthorpe mentioned a possible rogue trader without I.D. going door to door supposedly representing miscellaneous double glazing firms. Police had been contacted and spoken to the individual. Need for awareness re this type of mis-representation was stressed.
Cllr Wardell mentioned items left in Gatehouse Lake and access to the Sports Field/Lake by unauthorised personnel who had been spoken to.
- 7 Public participation: to suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). 1)** Two residents advised the council of an approved planning application (not yet to hand) for a proposed stretch of land westwards of Orchard Lane where they had applied to vary Condition 6. Relevant paperwork was left for councillors to peruse and the resident said any comments by the parish council would be welcomed.

Signed.....Date.....

2) Residents of Howl Lane, Hutton, spoke at length regarding on-going and ever-increasing problems with tractors and articulated vehicles – speed, width, weight, damage to verges and potential safety risks to horse riders, pedestrians, prams/pushchairs, etc. A recent “near miss” between a vehicle and a young rider was described. Various suggestions as to possible solutions were put forward and considerable discussion ensued. Ward Councillor Mrs Evison contributed by outlining the legal and technical restraints relevant to the issue. This was further discussed under item 24.

8 **Planning Matters: to submit Notice of Decisions made by ERYC and consider a response to any correspondence received:**

- A** 15/02771/TCA – Proposal: CRANSWICK CONSERVATION AREA – Pollard Cherry (*Prunus avium*) located to front of property due to overgrown crown causing problems with car parking space and making contact with front of bungalow. Location: 27 Main Street, Cranswick, East Riding of Yorkshire YO25 9QN. Applicant: Mr Stuart McKay – **Raised no objections**
- B** DC/15/02807/TPO – Proposal: TPO330 HUTTON VILLAGE 1973 (T7): Yew; prune branches away from insulator and prune to gain 2.5 metre clearance from overhead power line at location: 33 Orchard Lane, Hutton, East Riding of Yorkshire YO25 9PX. Applicant Ms Emma Fetches: **Grant consent**
- C** DC/15/02906/TPO – Proposal: TPO351 EDDLEMERE LANE, HUTTON CRANSWICK 1984 G1/G2/G3: Fell Sycamores x 4 due to extensive basal decay and top crown die back at location: J.H. Foreman Limited, Station Garage, Main Street, Cranswick, East Riding of Yorkshire YO25 9QY for Applicant: Mrs Janet Foreman: **Grant consent**
- D** 15/02445/PLF – Construction of pitched roof at side of 2 Beverley Road, Cranswick for Mrs Helen Stones: **Approved 2 conditions**

9 **Planning Applications: to agree a response to the following planning applications received.**

- A** 15/02848/PLF – Erection of single storey extension to rear at 3 The Pastures, Cranswick YO25 9YX for Mrs Ann Halewood – Full Planning Permission. **No objections.**

10 **To receive representatives’ reports:**

1) Emergency Planning – Cllr Sibley-Calder queried which councillors formed this committee – response - Cllr Richardson, Cllr Street and himself. He did not possess a copy of the latest Emergency Plan: Cllr Richardson to contact the clerk and ensure that the latest Emergency Plan was circulated to those named above.

2) Village in Bloom: Cllr Simpson mentioned the successful coffee morning at Cranswick Garden Centre which had been hosted by Ray Sharpe, as a “thank you” to VIB members: this had received good local publicity. Additionally the school viewing by councillors and opening of the new School Garden by the Chairman had been successfully undertaken, with local media present, and it was understood that Hutton Cranswick Primary School intended to enter YIB 2016 in the Young People’s Category. The damaged brick planter at the entrance to the industrial had been reconstructed with materials donated by Alan Redmond, who had also initiated help with a new permanent bed on Hutton Green to replace decaying wheelbarrows.

Mention was made of the need for the contractor to prune the lower branches of the Millennium Oak on the Green, and also that attention needed to be given to the lower branches of some of the chestnut trees on the Green adjacent to the Play Area, as these were a potential hazard.

3) Footpaths: Cllr Gowthorpe stated that the wooden walkway at Priest Ings Keld had still not been repaired. This to be chased up by the clerk: the contractor had also not yet attended to the ditch at SRA.

Cllr Gowthorpe was concerned about recent shooting across footpaths, in particular at the end of Sheepman Lane. **Resolved:** that a warning be put in the next Bulletin together with a copy of the Code of Conduct relevant to use of firearms in the countryside. Cllr Richardson to action. Cllr Poolford commented on the progress made with clearance of the footpath at the back of the White Horse

11 **Play Area Report:** understood there had been an inspection by Playscheme and Paul Watson was to carry out repairs. Cllr Gowthorpe was concerned about the condition of the circular swing where a protective rubber housing was missing and projecting metal bolts were a potential hazard. **Action required.**

- 12 Community Safety Strategy: to agree to progress with matters of safety within the parish.**
Mention was made of the "sink hole" which had appeared on the eastern section of the Green, adjacent to the phone box/electricity pole. Yorkshire Water (AMEY contractors) on investigation had found that a section of the surface water drain had collapsed and had replaced a 1 metre section of pipe.
- 13 Clerk's report: to update the parish council on progress from previous meetings or on any subject not otherwise shown on the agenda:**
The clerk had been advised that KC no longer require a Deed of Easement across Cranswick Green to facilitate installation of KC's Lightstream broadband
- 14 Garden Allotments: monthly report and considerations**
a) To inform the Council of any changes of tenancy: No changes to tenancy – five empty plots, two of which have been empty for 9 months. These plots need spraying, this will be carried out by Harry Berriman.
b) To approve/advise of the erections of sheds, greenhouses: Greenhouse and fence: None
c) To consider action as regards any management and/or tenancy issues: Nothing to report.
d) To approve the purchase of more secure gate to the site and to improve the perimeter against trespassers and further ways to improve security: There had been five recent instances of break-ins, down to vandalism as not thefts had taken place. Cllr Pooford advised on several ways that access to the garden allotments could be made more difficult for vandals/trespassers. Felt that two old gateways should be dug out and possibly a security fence erected around the current gate. **Action –** Cllr Pooford to investigate the viability of this. Clerk to request Steve Artley to dig out the relevant ditches – also he should be reminded of work still scheduled at HCSRA
- 15 HCSRA Report:** A new sign had been erected on site. Next quiz was scheduled for 27th November. A new boiler was being fitted shortly.
- 16 Centenary Wood: to approve maintenance work as necessary.** None.
- Items no 17 & 19 were discussed together
- 17 Gatehouse Lake facility – to approve maintenance work as necessary:** None.
- 19 Gatehouse Lake: to receive the report of meeting with potential lessee and agree a course of action:**
It was understood that Andy Maw still wished to continue with the projected lease for Gatehouse Lake, but no paperwork was to hand. Usage was understood to be by St Anne's School at Welton. It appeared that Mr Maw had connections with the Army and it was thought possible that some of their personnel might be able to assist with weed control.
- 18 War Memorial – to approve maintenance work as necessary:** It was understood that the clerk had not yet been able to meet with the representative of the "paving" company, but this was in hand.
- 20 To agree to form a panel to interview prospective clerks in light of the current clerk's retirement at the end of December 2015, and to discuss document storage arrangements.**
Cllrs Richardson, Wardell and Sibley-Calder to form this panel providing interviews were not scheduled for daytime. Currently the possible availability of a lease of a property in the village was discussed and contact was to be made with the local relative of the owner. **Action -** Clerk to action.
- 21 To consider the development of a Neighbourhood Plan and provide the council with Community Infrastructure Levy information (e-mailed to councillors).** There was some discussion as to whether new Government requirements re the above would actually apply to parish councils. Proposed Cllr Gowthorpe and seconded by Cllr Mills that our Ward Councillor/s be requested to attend a meeting and offer advice on this issue.
Action: Invitation to be issued by Clerk.
- 22 To give consideration to Adopt a box (coin boxes) in Hutton and Cranswick.** Believed that recent data on the usage of the Cranswick coin box did not render this suitable for adoption, and the Hutton Telephone Box was still awaiting cleaning/re-painting. **Action:** To go on Agenda for November meeting.

- 23 To consider the purchase of a Christmas tree to place on Cranswick Green.** Considerable discussion took place – the predominant opinion being that although this was an excellent idea in theory, the practicalities such as safe lighting supply, decorations, adequate support for the tree, and safety issues rendered this impractical. It was felt better to concentrate on lighting for the willow tree on the pond island where it was hoped that the possible use of a cherry picker could raise the current lights further up the tree. **Action** – Cllr Gowthorpe to investigate. Cllr Sibley-Calder suggested that the lights could be lit by end November/early December.
- 24 To consider traffic and parking issues on Howl Lane and agree a course of action:**
Note was taken of residents' comments in Public Participation (Item 7) and considerable discussion ensued. Normal traffic calming measures were not practical when dealing with routes used regularly by agricultural machinery/articulated vehicles for a variety of reasons, and generally the issue of widening carriageways, whilst in theory appearing to improve the safety aspect, resulted in increased vehicular speed. Possible measures such as kerbing/footpaths etc., in Howl Lane had been discussed and rejected several times in the past. Factually, despite sympathy for the residents and concerns for their welfare, we do live in a rural environment and legal use of our village roads for agricultural/articulated vehicles is extremely difficult to curtail.
Finally **resolved** that the parish council should once again contact Dave England of ERYC Highways to ask about possible road widening/traffic calming measures in Howl Lane, highlighting on-going safety concerns of residents. Also all nearby farming concerns – viz JSR Farms, Halders, Thompsons at Scurf Dyke and John Thompson, (and any others) – be asked once again to ensure that their drivers pay special attention to horse riders/pedestrians etc., in Howl Lane due to recent "near miss" incidents. **Action** by the clerk.
- 25 To consider the design and production of postcards promoting the parish of Hutton Cranswick and further ways to promote the parish;** Cllr Mrs Simpson pointed out that there were no longer any village postcards available for sale and that, with increasing numbers of cyclists/walkers, this was something which should be revived. There was a good local photographer who was willing to contribute and additionally recent aerial photographs of the whole village (on which it was understood there was no copyright), might also be of interest.
Proposed by Cllr Sibley-Calder and seconded by Cllr Gowthorpe that the parish council launch a photographic competition within the village with the specific objective of producing suitable material. Further discussion (with more detailed criteria) at the November meeting.
- 26 To approve the accounts for payment:**

Cheque no	Name	Details	VAT	Total Inc VAT
2881	HCWI	Hall hire – 27 October 2015		
2894	Administration	Includes salary		542.13
2896	Quality Solicitor Lockings	Land Registry costs		6.00
2882	Paul Watson	Installation of new parking sign on Cranswick Green		75.00
2883	ERYC	Provision of school crossing patrol (15/06/2015-27/07/2015)		380.10
2884	Yorkshire Water	2 nd quarter – village pond 2 nd Quarter – garden allotments		73.08 78.21
2885	Information Commissioner	Data protection registration		35.00
2886	Driffeld & Rural Farmwatch	Subscription costs (July – July)		20.00
2887	Shaun Cary	Quarterly play area inspection and risk assessment (£35+£25)		60.00
2888	ERYC	Office supplies (£99.00+ VAT £19.80) = £118.80 (desktop creen)		118.80
2892		(£2.87+VAT£0.57) = £3.44 – (stationery)		3.44
2893		(£27.90+VAT £5.98) = £33.88 - stationery		35.88
2895		(20.10 + VAT 4.02) = £24.12		24.12
2897	SLCC	LCA – 9 th edition /Minute taking		88.75
2889		Clerk's Manual 2013 (inserts) Parish Councillor's Guide		102.00
2898	Hutton Cranswick Lawn Tennis Club	Grant towards junior coaching		360.00
2891	Trevor Eling	Green grass cutting		

Signed.....Date.....

* Query with ERYC whether figure for School Crossing Patrol was a set payment or based on attendance, as patrolman was not thought to have attended regularly recently.

27 To respond to correspondence/items for information/next agenda:

- a) Removal of Eastgate South car park can and plastics recycling bins
- b) ERVAS e-bulletin (emailed 14/10/2015)
- c) Rural Services Network Weekly Email News Digest of 12/10/2015 (emailed 22/10/2015)
- d) Public Sector Executive Online e-bulletin of 12/10/2015 (emailed 22/10/2015)
- e) ERYC – temporary road closure – Station Road Level Crossing, Hutton Cranswick.
14.00 hours Sunday 31st January 2016 until 05.30 Monday 01 February 2016
23.35 hours Saturday 06 February 2016 until 08.55 Sunday 07 February 2016
- f) ERVAS e-bulletin (emailed 22/10/2015)
- g) Request for Cranswick bus stop (to Driffield) to be re-sited nearer to the bus stop sign.
Not discussed – request from resident too late for initial Agenda – for November meeting.

To note date and time of next meetings:

Tuesday 24th November 2015 at 7.00 p.m., Monday 14th December 2015 at 7.00 p.m.

There being no further business the meeting closed at 20.50 hrs.